

Faith Episcopal Church  
Bishop's Committee Meeting  
December 14, 2014

Members Present: Cindy Louter, Joan Milliman, Geof Farnsworth, Betty Mitchell, Nancy Davis, Bryan Price, Nancy Skelley, Father Kirby Smith, and Deacon Andrea Paddock  
Members Absent: Janet Chisholm, Deb Hartman

1. Opening Prayer/Meditation: Joan Milliman
2. Affirmation of Mission Statement: Nancy Davis
3. Approval of Minutes: The minutes for the November 16, 2014 Bishop's Committee Meeting were reviewed. It was noted that in Item 8. Report on Task Items: Stewardship Campaign the word **Art** should be **at**, and the word **stated** should be **started**. Minutes were approved as corrected.
4. Treasurer's Report: Cindy Louter shared the Profit and Loss Budget Performance and Balance Sheet for November, 2014 in Janet Chisholm's absence. The budget is running better than anticipated, but is still in the red. The Treasurer's Report was approved and filed.
5. Warden's Report: Cindy Louter reported that the congregation have been sharing ideas to help promote Faith in the community. Kirby Smith attends the Laguna Niguel Chamber of Commerce meeting, which is held monthly.
6. Vicar's Report: Father Kirby Smith reported and shared that Bishop Bruno has asked Kirby to step in as vicar at Saint Luke's in the Mountains located in La Crescenta. JR Langer has been asked to fill Kirby's vacancy, which may be a half time position. The Finance Committee will be meeting to see how a half time vicar position will effect the budget.\* The Bishop's Committee had much discussion involving just when and how to inform the congregation of Kirby's new appointment and Faith's new vicar appointment. The official announcement needs to be December 21, 2014. Joan Milliman will be setting up a prayer group to help Faith through the vicar transition.\*
7. Committee Reports
  - A. Children's Christian Education: Carly Louter has been hired as the regular Sunday School teacher and will have a volunteer assistant for second and fourth Sundays. First Sunday will be a music session and third Sunday the children remain in church. On 5<sup>th</sup> Sundays Carly will teach and have a volunteer assistant. There are some monies available to stock/outfit the education classrooms before 2014 ends. Nancy Davis and Nancy Skelley will coordinate to purchase needed items and supplies.\* Scheduling for January, February,

and March, 2015 is needed for Sunday School sessions. Cindy will initiate this process.\* Parents need to be reminded to email "Reply All" when confirming or declining Sunday attendance to Carly.\*

B. Building and Maintenance: Geof Farnsworth reported on the status of the cross design and shared an example of the color for stain and gelding. The roof patch/repair held up well after the latest storm. Geof noticed some ceiling discoloration in the Fellowship Hall and will contact Dave to inspect and advise.\* The sprinkler system was repaired, but the waterproofing needs to be redone, according to the landscape consultant, who will share the concerns with the management company. New carpet and padding is needed in the Children's Education rooms and does fall under maintenance in Faith's budget. Kirby will contact Tuttle's Carpet about a donation of carpet and work.\*

C. Worship: Ideas will be shared with the new vicar.

#### 8. Report on Task Items

A. Stewardship Campaign: Twenty-nine people submitted pledge cards which totaled \$68,000. Kirby will meet with Cindy to give her a status update. The Finance Committee will meet to revise the budget with a part time vicar (20 hours per week vs. 40 hours per week).

B. Chili Cook Off: Planning needs to start in January, 2015 for a May, 2015 event.

C. Deanery 9/10 Habitat: More information to follow.

D. Fundraising: Mardi Gras and Wine Tasting events need to be set in motion.

#### 9. New Business

A. Annual Meeting: Joan Milliman and Deb Hartman have fulfilled their terms and need to come forth with names for candidate nomination.\* Committee Chairs will need to present a yearly overview report.\* The annual meeting is scheduled for Sunday, January 25, 2015. The January, 2015 BC meeting will be second Sunday instead of third Sunday.

10. Old Business: None

11. Closing prayer/adjournment: Cindy Louter

\* Denotes Action Items