

Faith Episcopal Church
Bishop's Committee Meeting
February 16, 2014

Members Present: Cindy Louter, Joan Milliman, Nancy Skelley, Betty Mitchell, Nancy Davis, Geof Farnsworth, Bryan Price, Treasurer, Janet Chisholm, Deacon Andrea Paddock, and Father Kirby Smith
Members Absent: Deb Hartman

1. Opening Prayer: Joan Milliman
2. Mission Statement: Janet Chisholm
3. Website: A new committee, comprised of Deb Farnsworth, Kathleen Costello, and Janet Chisholm, is working to update/refresh Faith's website. The Bishop's Committee was asked to brainstorm ideas in order to identify three key items of importance to be featured on the website. Shared Ideas:
 - Directions/map
 - Denomination
 - Faith embraces an inclusive church community
 - Mission Statement
 - Graphics
 - Weekly schedule of events
 - Upcoming/Special events

Ideas were shared on what Faith has to offer that could be featured in a search:

- Google search
- Children's Education
- Inclusive worship community
- Child Friendly
- Outreach/Hands of Grace
- Meals for the Homeless
- Facility Use/rental space

4. Approval of Minutes: As there were two Bishop Committee meetings in January, 2014, two sets of minutes need approval. Nancy Skelley moved to approve the minutes for the January 19, 2014 Bishop's Committee Meeting. Seconded by Betty Mitchell. Minutes approved as printed, with 3 abstentions. Joan Milliman moved to approved the January 26, 2014 Bishop Committee minutes as printed. Seconded by Betty Mitchell. Motion passed without exception.
5. Treasurer's Report: Janet Chisholm reported and shared the Profit and Loss Balance Performance report for January, 2014 and the Balance Sheet for January 31, 2014. Nancy Skelley moved to approve the January 31, 2014 Budget report. Seconded by Joan Milliman. Discussion and detailed explanation of the Balance Sheet followed as three new members requested clarification. This review was appreciated by existing members, too. Questions surrounding the Matching Gift Challenge were posed. Motion to approve the January, 2014 budget report passed without exception.
6. Warden's Report: Cindy Louter reported and welcomed new members, Bryan Price, Nancy Davis, and Geof Farnsworth, and explained meeting protocol. The Matching Gift Challenge is progressing well. The deadline for the \$5,500 limit match is Ash Wednesday. Members asked if the deadline could be extended. Father Kirby with check with the donor.* The front door code needs to be changed by March 1, 2014. All Bishop Committee members and groups who use the facility on a regular basis will be notified of the new code. Location of Administrative Office key was shared and Cindy reviewed the "double check" procedures.
7. Vicar's Report: Father Kirby Smith reported. Kirby reminded the committee that the Bishop

Committee Retreat is Saturday, March 15, 2014. The major focus of the retreat is to investigate ways to trim the budget (which is already streamlined), investigate ways to utilize the church facility in an effort to promote Faith.

8. Committee Reports:

Children's Christian Education: Nancy Davis reported. The Teacher Room has been painted, and the second room, which serves a twofold purpose (a place for the younger kids and for older children to talk after church) will be painted soon. A new teaching format program has been selected and begins Sunday, February 23, 2014. In the past, the regular Sunday School teacher would contact parents on a weekly basis to check for attendance at Sunday worship. Nancy Davis will now be responsible for weekly Sunday School attendance notification.*

Building and Maintenance: Geof Farnsworth reported. Currently, the roof is a concern due to leakage. Also, the building is scheduled to be painted this year, a job that is routinely done every 7 years. Re-keying the front door lock is an issue, and an expense, that needs to be addressed. Geof gave an update on the progress of the new cross design, which has been completed, but now waiting for bids for the ironworks portion of the total design. Geof will meet with the Building committee to discuss new locks/keys, progress of the cross design, roof concerns, and structure paint schedule.*

Worship: None

9. New Business:

Sexton: Faith's regular sexton has been unavailable and there has been difficulty in finding a replacement/substitute. Options were discussed, but no definite solutions yet.

10. Old Business: None

11. Closing prayer and adjournment: Father Kirby Smith

* Denotes Action Item