



Bishop's Committee and Town Hall Meeting
June 26, 2016

MINUTES

A meeting of the Bishop's Committee and town hall was called to order at 11:20 a.m.

Members present: Ralph Behrsin, Janet Chisholm, Kathleen Costello, Nancy Davis, Mike Dmytriw, Cindy Louter, Lisa Pickford and Bryan Price (quorum)

Members absent: Geof Farnsworth

Also attending: Rev. Dawn Vukich

Opening Prayer: offered by Rev. Dawn Vukich

- 1) Affirmation of Mission: offered by Nancy Davis
- 2) Approval of Minutes: The Instructional Word services had been scheduled for June, but have been postponed until September. A motion was made, seconded and carried to approve as corrected the minutes of the May 15 Bishop's Committee and Town Hall meeting.
- 3) Clergy Report: Rev. Dawn thanked the Bishop's Committee on behalf of the rota clergy members for the opportunity to be with us. Rev. Dawn will be off the rota through the end of July. She represented Faith at the Canterbury Cup golf tournament on May 25; she accepted an invitation to serve on the board of Canterbury Cup as a volunteer, and she is Diocesan Representative. She and Barbara Kimler attended a training provided by the City of Mission Viejo on active shooter situations. Rev. Dawn asked for guidance on pastoral care and requests for visitations. Responses to requests for pastoral care are received by Rev. Dawn first, then Rev. Valerie Hart, then Rev. Pat Eustis.
- 4) Treasurer's Report: Although no official word has been received from the Diocese, it is assumed that there will be no Mission Share Grant coming to Faith Episcopal Church for the current fiscal year. However, the \$89,950 operating budget approved for the year assumed no Mission Share Grant. The wine auction netted \$1,452 and the chili cookoff netted \$734. At the Bishop's Committee retreat it was agreed to allocate 50 percent of proceeds to promotional expenses to increase membership; the Bishop's Committee also will decide how to allocate the balance of unbudgeted income. A motion was made, seconded and carried to allocate \$1,050 income accrued to date from facility usage donations to supplement the music budget. A motion was made, seconded and carried to approve the Treasurer's Report for May 2016 dated June 5, 2016. The deadline for submitting completed audits is November. Our proposal for a 2017 Mission Share Grant is due in July.
- 5) Warden's Report:
 - a) Parish Administrator: Two candidates are being screened now by Sarah Farnsworth, who will make a recommendation. The application deadline is July 10. Position announcements will be placed in the Deanery newsletter and the Diocese newsletter.
 - b) Bishop's Warden 2017: Cindy Louter is investigating eligibility guidelines and recruitment and nomination processes; one possible candidate has been identified so far.
 - c) Stewardship Drive Chair: a chair is needed for the campaign to take place in October, to culminate with the in-gathering on All Saints' Day.

TASK ITEMS

8/1 All groups (Godly Play, Hands of Grace, choir, Altar Guild, Acolytes, etc.) should meet in July to develop a calendar for fall. Submit calendars to administrator by 8/1. A master calendaring session will

be held during the Bishop's Committee meeting on 8/21. Then, quarterly calendaring meetings will be held to coordinate various groups and users of church facilities. Ideas for special events should be proposed and considered at these quarterly calendaring meetings, and an effort will be made to avoid back to back events such as occurred in April-May.

A call for lay visitor volunteers will be included in This Week at Faith.

Mike Dmytriw will identify local law enforcement representatives who may be willing to recommend safety procedures for all users of church facilities and conduct trainings.

Nancy Davis and Bryan Price will follow up on an offer of a donated camera system to connect to the computer. They will either see that the system is installed, or research and submit a proposal to the Bishop's Committee on a comparable system or monitoring service.

We need to schedule a work day. Need to research carpet replacement options.

Adult education: Kathleen Costello will organize a team interested in developing plans for fall, with opportunities for co-programming with The Covington. Volunteers for the planning team requested by July 10.

Journey to Adulthood: Mary Knab is considering taking one of the two adult leadership positions for this program; another volunteer is needed, and the program is ready to move forward into planning and formation.

Godly Play: The Bishop's Committee asked for the parents to let us know what their preferences are for summer programming. Cindy Louter will continue to send out weekly emails to confirm participation in Sunday programming. The schedule of children's Sunday services will continue over the summer on third Sundays.

The congregation will be asked to respond to survey questions about how well the clergy rota plan is working and meeting their needs. In addition to an online survey announced in This Week at Faith, some other means include including ballot slips in the Sunday bulletin, and providing a suggestion box in the narthex.

The meeting was adjourned at 1:10 p.m.

Next meeting: August 21, 2016

Minutes approved July 17, 2016

Respectfully submitted by Kathleen Costello