



Faith Episcopal Church

seek a deeper understanding of the mystery of God,
offer the hospitality of the Gospel, and
strive for a just and compassionate community for all

Bishop's Committee Meeting

April 22, 2018

MINUTES

A meeting of the Bishop's Committee was called to order at 10:50. a.m.

Members present: Lorelei Auld, Marsha Bardwell, Ralph Behrsin, Jeanne Dmytriw, Deborah Gannon, Bryan Price, Anne Wilke (quorum)

Members absent: Barbara Kimler

Ex Officio Members present: Treasurer Janet Chisholm, Scribe Kathleen Costello

Also present: Mel Kernahan

Opening Prayer offered by Ralph Behrsin.

Mission Statement affirmation offered by Anne Wilke.

- 1) **Consent agenda.** It was moved, seconded and carried to approve the minutes of the March 25, 2018 meeting of the Bishop's Committee.
- 2) **Treasurer's Report.** Janet Chisholm presented the report for March 2018 and noted that the Union Bank account balance includes \$7,677.55 in funds that are designated for specific purposes such as flowers or Hands of Grace. In addition, \$10,600 will be transferred from this account to the designated Rainy Day Fund as previously authorized by the Bishop's Committee; only \$1,400 has been spent from this balance to pay for organ repairs. Q1 pledge statements were mailed this week. It was moved, seconded and carried to authorize \$380 in unbudgeted office expense to renew the QuickBooks subscription.
- 3) **New Business.** A tentative calendar of one-time and annual events was drafted and will be considered by the leadership team. The Bishop's Committee is responsible for approving the calendar of events; all approved events need to have a designated leader who will report to the BC and prepare post-event analyses. An intention for all events should be to increase internal and external involvement, increase member camaraderie and satisfaction, attract new members.
- 4) **Continuing Business.**
 - a. Vicar letter of agreement. Anne Wilke presented revisions to the approved budget reflecting updated clergy costs based on Diocesan requirements for pension, telephone, professional training, development, payroll taxes, and medical/life insurance. The difference between the approved budget amount for these expenses (\$26,268) and the revised costs (\$33,813) is \$7,545. She further reported that we have undesignated funds sufficient to cover this shortfall this year. A motion was made, seconded and approved to authorize revised total clergy costs of \$33,813 for 2018 with compensation rates retroactive to February 16, 2018. Faith intends to submit a grant request to the Diocesan Mission Share Fund to support clergy costs for 2019. A motion was made, seconded and approved to authorize Rev. Dawn Vukich to receive part of her compensation in the form of a \$700 per month housing allowance. The date for Rev. Vukich's installation event is to be determined based on the Bishop's availability.
 - b. Building Committee. Deborah Gannon reported that 14 people pitched in for a very successful spring cleaning day on April 14. Mike Dmytriw met with the OC Sheriff to review safety and evacuation plans, first aid kits, etc. There was discussion about approaching the Fire Department for help securing defibrillator equipment and training; perhaps a special collection will be taken up to pay for these. The committee will explore costs to re-key the doors, convert

to a key card system, and/or phase in a monitored security system. A locksmith will be called to fix the lock on the Fellowship Hall door. Deborah Gannon and Anne Wilke are working on a schedule of costs associated with facility usage by external users.

- c. Communications. Kathleen Costello reported that the designer is completing the schedule of design changes approved by the BC. The team met to develop vision statement drafts and presented these:
 - 1) An inclusive community for all who seek to be forever changed by the gospel of Jesus Christ
 - 2) A modern church rooted in sacred traditions
 - 3) An inclusive community rooted in sacred traditions
 - d. New Members. Anne Wilke reported that Rev. Vukich has been contacting new members and will plan classes to meet their needs and interests.
 - e. Education Committee. Marsha Bardwell reported that she is forming her team and has invitations out to two members who have expressed interest in participating. Rev. Vukich and Anne Wilke will participate in team meetings as they are able.
 - f. Fellowship. Trina Mangione has agreed to assume leadership of the team responsible for weekly fellowship and special events.
 - g. Bishop's Warden. Anne Wilke reported that she had been focused on developing the budget for revised clergy costs.
 - h. Clergy Report. Anne Wilke reported for Rev. Vukich that she had successfully completed a heavy schedule of five Holy Week services plus weekly Bible Study sessions, and recently gave the invocation at a City Council meeting (viewable online). She has received requests to start another Bible Study series held during the daytime.
- 5) **Other Business.**
- a. Stewardship Campaign. Kathleen Costello suggested that the BC recruit a leader for the 2019 campaign.

6) **Closing prayer and adjournment.**

The meeting adjourned at 12:15 p.m.

Respectfully submitted by Kathleen Costello

Approved 5/20, 2018

BISHOP'S COMMITTEE CALENDAR 2018

February 25 (strategic planning kick-off)

March 25: consent agenda items due by 3/19; deadline for comment midnight 3/21

April 22: committee reports due by 4/16

[rescheduled from 5/20] **June 3 (Town Hall): committee reports due by 5/21**

June 24

July 22

August 19, 3:00 p.m. Institution of Vicar Dawn Vukich

August 26

September 23

October 28

November 18

December 16

January 20, 2019

Annual Meeting: January 27, 2019

BRAINSTORM: EVENTS & CALENDAR

Public / Outreach Events

? Open mike night; poetry slam
? "Happy Hour" with business park neighbors
? Garage (parking lot) sale
? Music concerts (John Henry, bells, choral)
? Blood drive (do we have enough blood donors?)
? Chamber mixer / "ribbon cutting" event
Apr Golf tournament
May Soka International Festival
Oct Blessing of the Animals w/ pet adoption
Nov Polling station
Dec City of Laguna Niguel Christmas Parade
Dec Blessing of the horses
Dec Caroling (The Covington?)

Family events

? game nights
? movie nights
May 20 Pentecost picnic
Oct Trunk-r-Treat Halloween event (or Harvest event at adjacent shopping center?)
Dec Santa's breakfast

Member events

? Vicar installation
? Men's brunch
? Spring cleaning day
Jan/Feb Super Bowl party (with Chili Cookoff?)
Jan annual meeting
Feb Mardi Gras
May Mother's Day
May? wine tasting (or Nov?)
June Father's Day
Jul/Aug Beach worship
Sept/Oct Stewardship small group events
Sept/Oct Stewardship campaign wrap-up
Oct? wine tasting (or May)
Nov Thanksgiving (interfaith event; community dinner)
Dec Women's brunch
Dec Progressive dinner