



*seek a deeper understanding of the mystery of God,
offer the hospitality of the Gospel, and
strive for a just and compassionate community for all*

Bishop's Committee Meeting

January 28, 2018

MINUTES

A meeting of the Bishop's Committee was called to order at 6:29 p.m. in the Wilke home.

Members present: Marsha Bardwell, Ralph Behrsin, Janet Chisholm, Jeanne Dmytriw, Deborah Gannon, Bryan Price, Anne Wilke (quorum)

Members absent: Lorelei Auld, Barbara Kimler

Also present: Kathleen Costello, Rev. Dawn Vukich

Opening Prayer offered by Rev. Dawn Vukich

1) **Mission Statement** affirmation offered by Anne Wilke.

2) **New Business**

- a. Election of a Junior Warden. **It was moved, seconded and unanimously approved to elect Deborah Gannon as Junior Warden.**
- b. Appointment: Jeanne Dmytriw has been appointed to serve one year on the Bishop's Committee to complete Kathleen Costello's three-year term; Kathleen will serve as scribe in an ex-officio capacity. The Treasurer position is also ex-officio.
- c. Office IT: Anne explained that we need to purchase a computer for the clergy, and to replace the expired virus protection on the administrator's computer. The Finance Committee will consider the question of securing a credit card for Faith purchases. **It was moved, seconded and approved to authorize Rev. Dawn Vukich to purchase a MacBook or iPad Pro, and to authorize Lorelei Auld to purchase a one-year MacAfee virus protection subscription; and to book these in the Office Expense budget line item.**
- d. BC Meeting Dates: The calendar of meeting dates was presented (see below). Anne explained that she intends to respect everyone's time commitments as volunteers on the BC. To make the best use of everyone's time she may ask people to complete some preparation in advance of meetings.
- e. Strategy Planning Kick-off. Anne announced a planning session on February 25 that will be open to everyone, and presented a draft outline. Her goal is to develop a strategic plan and set priorities for each committee. Committees include: worship, building, fellowship, stewardship, communications, education (adult, children), executive, finance, ad hoc (bylaws, history, contracts, audit). Typically, committees are chaired by a BC member; members (other than BW, JW, Vicar) should serve on no more than two committees. There is great energy among congregation members now and many have expressed their willingness to serve. Anne also reported that weekly announcements will be delivered by Rev. Dawn during the services; she will invite people to speak from the floor as appropriate.
- f. Janet Chisholm reported that a new signature cards need to be filed with Union Bank and Morgan Stanley to replace former BC members. New signatories will be: Janet Chisholm, Jeanne Dmytriw, Deborah Gannon, and Anne Wilke. Two signatures are required on each check. The name of the "Deacon's Discretionary Fund" checking account will be changed to "Rainy Day Fund."

The meeting adjourned with closing prayer by Rev. Dawn Vukich at 6:50 p.m.

Respectfully submitted by Kathleen Costello

Approved February 25, 2018

Bishop's Committee Minutes

January 28, 2018

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BISHOP'S COMMITTEE CALENDAR 2018

February 25 (strategic planning kick-off)

March 25

April 22

May 20

June 24

July 22

August 26

September 23

October 28

November 18

December 16

January 20, 2019

Annual Meeting: January 27, 2019